

**Management 340-001/-002**  
**Financial Accounting I**  
**Fall 2016**

**Instructor:** Ling Zhou  
**Office:** ASM 2142  
**Phone:** 277-0335  
**Office Hours:** MW, 3:30-4:30 pm, and by appointment.  
**E-mail:** zhoul@unm.edu  
**Required Texts:** Intermediate Accounting by Spiceland, Sepe, and Nelson, 8th edition.  
**Connect code is required for graded assignments.**

**Course Objectives:**

This course builds on the elementary material covered in the introductory financial accounting class. In particular, in conjunction with MGMT 341, it is designed to enable you to understand the underlying concepts, principles and rules that guide the preparation of a complete set of financial statements for external users. The objectives of the course are as follows:

1. To be able to read critically and understand the information presented in the various financial statements and how this information is supplemented by the various notes to the annual report.
- 2a. To learn the existing US GAAP requirements in various areas listed in the syllabus. This includes the preparation of appropriate journal entries, financial statements and disclosures. It also includes communicating these requirements to others in writing.
- 2b. To connect various economic transactions to their affect upon the financial statements. In other words, how to prepare the journal entries required to record various transactions which affect the financial statements. This will provide a basic introduction to the significance of financial accounting in corporate decision-making.
3. To enhance awareness of the differences between US GAAP and IFRS.
4. To enhance awareness that accounting is constructed by various groups including the SEC, FASB and the IASB. The student will be introduced to some of the controversies in accounting standard-setting.

Note: The term “LMS” (learning management system) when used in this syllabus refers to UNM’s Learn, available at [learn.unm.edu](http://learn.unm.edu).

### What you can expect:

This is a “nuts and bolts” course. Accounting classes require the development of particular skills. As in sports or music, much practice will be required for you to learn these skills thoroughly. **The more exercises and problems that you work, the more comfortable you will be with the material.** To succeed, you must carefully read each chapter (**often more than once**) and work (**at the bare minimum**) all homework and recommended exercises (**again more than once**). Also, there are several resources on the LMS. Absorbing the material and working problems will require a significant time commitment from you, one that often exceeds 10 hours of work per week **outside of class time** in addition to studying for exams.

It is difficult to “cram” this material and not get confused on exams. I recommend that you work consistently on the material as it is assigned rather than waiting to do all the work around exam time. You should make every effort to have completed (or at least tried to complete) the recommended work for each class period. Classes will be a combination of lecture, discussion, problem solving of representative problem types and question and answers.

Because we lack the time to go over every assigned problem in class, I will place the answers to the textbook questions on the learning management system (LMS). I do not recommend that you merely download these solutions. They are intended as a means for you to check your work not as a substitute for “grunting” through the hard work of learning this material.

### Course Grade:

Grades will be determined based on two midterm exams, in-class quizzes, homework, professionalism, and a comprehensive final (weighted as shown below). The dates of the exams and in-class quizzes are noted on the course outline. An exam grade of zero will be assigned to anyone who misses an exam without previously contacting me. In addition, there will be no make-ups for missed exams for which you have contacted me earlier with a valid, verifiable excuse for missing it. However, I will allow people to take the exam early when necessary (and within a reasonable time frame). In the case of a missed midterm with a valid and verifiable excuse, the weight will be reassigned to the final examination. If you find yourself in this situation, it is your responsibility to remind the instructor to so weight the final (email would be fine). The weight of the mid-term exam with the lower score will also be reassigned to the final exam if you obtain higher percentage in the final. Please note the expected date/time of the final on the schedule: it will occur in accordance with University scheduling and cannot be changed. Plan accordingly.

### Weighting of the Grade:

Quizzes (6 @ 10 points each)	60
Preview Writing Exercises	30
Weekly Practice Problems via Connect	65
Comprehensive Review Problems	45
International Writing Assignment	10
Professionalism	10
2 mid-term exams at 100 each	200
Final	<u>140</u>
Total	560

**In-Class Quizzes:** Because you will be permitted to drop your lowest in-class quiz score, no makeup quizzes will be provided. The quiz grades will be calculated using a straight scale.

**Homework:** There are three categories of homework. 1) **Preview Writing Exercises** will be posted on Learn and you need to upload your answers on Learn through the assignment tool by the due dates. 2) **Weekly Practice Problems** are assigned via Connect, and you have to complete those through Connect. 3) **Comprehensive Review Problems** will be posted on Learn, and you need to turn in a hard copy in class. You must submit the homework before the due dates to receive full credits.

The recommended exercises listed on the tentative schedule are not graded. However, I strongly recommend you to work on at least some of them, if not all. Prior students have found them greatly helpful.

**International Writing assignment (IWA):** You need to complete a 2-page double-spaced memo and submit through the Assignments tool in the LMS using the file naming convention discussed below. Review the following article available on the LMS: Potential Adoption of the IFRS by the United States: A Critical View in Accounting Horizons, vol. 27, no. 2 (2013) and a recent [SEC report](#) concerning IFRS adoption. Your memo should provide three examples of differences in accounting methods between U.S. GAAP and IFRS including a description of these differences. The methods described must be related to topics studied in MGMT 340. You should then discuss whether you think that U.S. should fully adopt IFRS and why or why not. Your grade will be based on organization, completeness and accuracy of responses to issues, and writing quality. The due date is 11:59pm Mountain Time, **Nov. 21, 2016**. **NO** late papers will be accepted. Use your own words because plagiarism is unacceptable and will result in a score of 0/10!

**File Naming Convention:** (Applies to IWA only). When you submit your international writing assignment, please use MS Word and observe the following naming convention for the file you submit: use the initials of your first and middle name and your last name, then add an underscore followed by iwa.doc For instance, if Ramon A. Martinez is ready to submit his international writing assignment, the file he will upload to the assignment submission area in the LMS would have the following name: ramartinez\_iwa.docx. Failure to use the file naming convention costs 2 points.

**Professionalism:** Attendance and **being actively engaged in class** is expected in the business world and it is expected in this course. I will routinely ask questions of the class. Whether or not you give the “right” answer is not the objective here, rather being prepared for and engaged in class is what is important. Inappropriate behavior, comments, and language will cost you in the business world, and will cost you here as well. This applies to conduct in the classroom, as well as in office hours and in course-related e-mails. I ask that you arrive on time for class. I also ask that **cell phones are turned off** and that they remain out-of-sight during class. If you are using a notebook computer in class, I ask that you are only engaged in course-related activity. **Web browsing and connecting to social media sites is distracting to other students.** Unprofessional behavior that distracts your fellow students’ attention from the class will reduce your professionalism points.

**Challenges to the Grading:** Must be made in writing within one week from when the exam or other item is returned in class. The one week begins to run from when the exam or other item is distributed to the class, even if you are absent. Please indicate in writing on the front page of your exam (or other item) what you are challenging, and for issues other than adding up points, why your response is correct and submit to your instructor. Because exams and other items are graded as a whole, the entire

submission is subject to re-grade.

If you believe your final grade is in error, say so as soon as possible after the grade is posted. We want you to receive the correct grade and we strive to treat all equally and fairly! Waiting to raise a challenge well into the next semester impedes our ability to change an incorrect grade.

Please hang on to all your tests, quizzes, writing assignments/exercises; if there is a question later about a grade received, you will need them.

### **Other Matters:**

1. You may not change the status of the course to audit and incompletes will be assigned only if you have completed all the work and are unable to take the final and have a valid, verifiable excuse. All students must take the final, and at least one out of the two mid-term exams to pass the class. Grades will be assigned at the completion of the course and will be consistent across sections with some reference to a normal distribution.

2. Only four function calculators may be used on exams. No cellphones, No PDAs, no programmable calculators.

3. If you are a qualified person with disabilities who might need appropriate academic adjustments, please communicate with me as soon as possible so that we may make appropriate arrangements to meet your needs in a timely manner. Frequently, we will need to coordinate accommodating activities with other offices on campus. See the Students with Disabilities section on the UNM Student Handbook. For information on assistive technology available for student use and additional information on services available through Student Accessibility Services, see <http://www.unm.edu/~sss/>.

4. Anderson School of Management faculty, staff, and students commit to values of trust, honesty, and accountability. We will not tolerate academic dishonesty. Any violation of the Anderson Academic Honesty Code of Conduct or the Student Code of Conduct will be taken very seriously and appropriate sanctions will be applied. Violations include: plagiarism, exam misconduct, etc. Please refer to ASM Academic Honesty Code, <http://www.mgt.unm.edu/honesty>, the Catalog and the UNM Pathfinder for additional information, <http://pathfinder.unm.edu/common/policies/dishonesty-academic-matters.html>

5. All materials submitted by students (exams, quizzes, assignments etc.) are only kept for up to 180 days after the end of the semester.

**Inclement Weather Policy:** On days when weather is bad, please listen to local media or check the UNM homepage to see if UNM will be operating on a delayed schedule or will be closed. A delay means that classes scheduled before the late campus opening are CANCELLED (For example, if a two-hour delay is announced, then classes scheduled to start before 10:00 a.m. are cancelled. Classes that begin at or after 10:00 a.m. are on the regular schedule). A closure means that UNM will not be opened for the day, or will be closed before the end of the regular work day.

In the event of a delay or closure of UNM affecting our class on an exam day, the exam will be given during the next scheduled class meeting. In the event of such a delay or closure during final exam week, you will be notified through a LMS announcement on the class site and/or via e-mail to your UNM account of the rescheduling of the final exam. For more information about UNM's inclement weather policy, see <http://www.unm.edu/~ubppm/ubppmanual/3435.htm>

**Class Schedule:** On the following pages, you will find a listing of contents for each class period. This schedule is tentative and subject to adjustments.

**Twitter Account:**

In today's fast-paced, competitive environment, understanding the Accounting industry and staying current on best-practices is necessary for success. We strongly urge students to find a variety of ways to stay up-to-date, including following the Accounting Twitter account at @unm\_asm\_acctg. The Anderson Acctg Dept Twitter account will provide accounting students with current research, events, and job information in the Accounting industry. Students will also have the opportunity to ask questions regarding the accounting industry and employer expectations, share their expertise, and celebrate achievements in the field. Creating a Twitter account and following the Accounting Department on Twitter is not mandatory and students who choose to interact via this forum should be mindful of their social media interactions.

**Tutor Service:**

Our tutor will be holding office hours 2:30-5pm Tuesday & Thursday. Changes to the location or hours will be announced on Learn.

**Disruptive Behaviors:**

Students who are disruptive in class will receive an email from me asking them to meet so that we can solve problems. Students who continue to be disruptive will be dropped.

**Dropout Policy:**

Students who miss two or more classes may be dropped.

**Title IX:** The Equal Opportunity in Education Act of 2002 (known as Title IX) states that "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance." As a member of the UNM faculty I take this responsibility seriously.

In an effort to meet obligations under Title IX, UNM faculty, Teaching Assistants, and Graduate Assistants are considered "responsible employees" by the Department of Education (see pg 15 - <http://www2.ed.gov/about/offices/list/ocr/docs/qa-201404-title-ix.pdf>). This designation requires that any report of gender discrimination which includes sexual harassment, sexual misconduct and sexual violence made to a faculty member, TA, or GA must be reported to the Title IX Coordinator at the Office of Equal Opportunity ([oeo.unm.edu](http://oeo.unm.edu)). For more information on the campus policy regarding sexual misconduct, see: <https://policy.unm.edu/university-policies/2000/2740.html>

**MGT 340 Fall 2015**  
**Quiz Schedule (subject to change)**

Class Meetings	Chapter	Recommended Exercises	Quiz/WAE
<i>Aug. 22, 24, 29</i>	CH 2          CH 1	Read pp. 50-85 (exclude appendix) Brief exercises: 1, 2, 3, 4, 5, 7, 9, 10, 11, 12 Exercises: 2, 4, 6, 7, 8, 9, 10, 11, 12, 14, 16, 17, 18 CPA review questions: 1, 3, 4, 5 Problems: 1 (part 1 only), 2 (part 2 only), 3, 7, 8, 10, 11 Read pp. 6-8, 11-18, 25-34 Brief Exercises: 1 Exercises: 1, 2	<i>Aug. 24, Quiz 1</i> (adjusting entries)  <i>Aug. 26 Quiz 2</i> (cash to accrual)
<i>Aug. 31, Sep. 7</i> <i>((Labor day Sep. 5))</i>	CH 3	Read pp. 112-140 (exclude appendix) Brief exercises: 5, 7, 10 Exercises: 1, 2, 3, 5, 6, 7, 19, 20 CPA and CMA review questions: 1, 2, 5, 6 Problems: 1, 2, 3, 4, 5, 6, 7	<i>Sep. 2, Quiz 3</i>
<i>Sep. 12, 14</i>	CH 4	Read pp. 170-205 Brief Exercises: 4, 5, 6, 7, 8, 9, 10, 11 Exercises: 3, 4, 5, 6, 7, 8, 9, 12, 13, 14, 16 CPA and CMA review questions: 1, 3, 7 Problem: 3, 5, 6, 7, 9	<i>Sep. 14, WAE1</i>
<i>Sep. 19, 21, 26, 28, Oct. 3</i>	CH 5	Read pp. 230-270 <b>Note: the following exercises are on pages 277-294, not the exercises after the Appendix</b> Brief exercises: 1, 3, 4, 15, 20, 22, 23, 25, 26, 27, 28, 29, 30 Exercises: 2, 3, 17, 18, 19, 20, 21 CPA questions: 1, 2, 3, 6, 7, 8; CMA questions: 1 Problems: 10, 11, 12, 13	<i>Sep. 28, WAE2</i>
<i>Oct. 5</i>	EXAM 1	Chapters 1 (cash/accrual; accrual/cash only) 2, 3, 4, 5	
<i>Oct. 10, 12</i> <i>(Fall break</i> <i>Oct. 13-14)</i>	CH 7	Read pp. 360-394 (omit discounting of notes receivable) Brief Exercises: 2, 3, 6, 9, 10, 11, 12 Exercises: 1, 11, 12, 13, 18, 19, 20 CPA questions: 3, 4, 5, 7 CMA questions: 1, 2, 3 Problems: 2, 3, 4, 7, 8	<i>Oct. 7 Quiz 4</i>
<i>Oct. 17, 19, 24</i>	CH 8	Read pp. 424-455 Questions for review of key topics: 1, 3 Brief exercises: 1, 2, 3, 6, 7, 8, 9, 10, 13 Exercises: 1, 2, 6, 7, 8, 13, 14, 15, 17, 19, 23, 24 CPA questions: 1, 3, 4, 5, 7 Problems: 2, 5 (not part 5), 6, 9, 10, 13, 14, 15	<i>Oct. 19 WAE3</i>

<b>Class Meetings</b>	<b>Chapter</b>	<b>Recommended Exercises</b>	<b>Quiz/WAE</b>
<i>Oct. 26, 31, Nov. 2, 7</i>	<b>CH 10</b>	Read pp. 526-562 (exclude appendix) Brief exercises: 1, 2, 3, 4, 6, 11, 12, 14, 16 Exercises: 1, 2, 3, 6, 8, 15, 16, 17, 18, 19, 24, 25, 26 CPA 2, 4, 6 Problem: 3, 5, 6, 7, 9	<i>Oct. 26 Quiz 5 Nov. 2 WAE4</i>
<i>Nov. 9</i>	<b>EXAM 2</b>	Chapter 7, 8, 10	
<i>Nov. 14, 16, 21</i>	<b>CH 12</b>	Read pp. 654-696 Brief exercises: 2, 3, 4, 6, 7, 11, 12, 14 Exercises: 2, 4, 5, 7, 8, 9, 11, 12, 13, 16, 17, 20, 21, 25 CPA questions: 1, 3, 5, 7 Problem: 5, 6, 7, 12, 13	<i>Nov. 11, Quiz 6 Nov. 16 WAE5 IWA is due on Nov. 21!</i>
<i>Nov. 23 28 (Thanks giving: Nov. 24)</i>	<b>CH 9</b>	Read pp. 478-486, 497-506 Brief exercises: 1, 2, 3, 4 Exercises: 1, 2, 3, 5, 6, 7, 8 CPA questions: 1, 2 Problems: 1, 2, 3	<i>Apr. 23, Quiz 7</i>
<i>Nov. 30, Dec. 5, 7</i>	<b>CH 11</b>	Read pp. 586-596, 598-627 Brief Exercises: 2, 3, 5, 6, 7, 8, 9, 10, 11, 13, 14 Exercises: 1 (not SYD), 2 (not SYD), 3, (not SYD), 6, 12, 15, 17, 19, 20, 21, 22, 23, 26, 28 CPA questions: 1, 2, 4 Problems: 11, 12	<i>Dec. 2 WAE 6</i>
<b>TBA</b>	<b>FINAL</b>	<b>Chapters 1-5, 7-12 (Closed Book)</b>	