

Tracy Armijo (Temple), CPA

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(505) 277-8776

#### I. Teaching Experience:

University of New Mexico, Albuquerque, NM August 2017 – Present

Anderson School of Management Accounting Department- Lecturer I, Pre-Major Coach

Courses taught: Principles of Financial Accounting

New Mexico Highlands University, Albuquerque, NM January 2015 – July 2017

Visiting Assistant Professor of Accounting for Department of Business Administration

Courses taught: Financial Accounting, Managerial Accounting, Intermediate Accounting I, Intermediate Accounting II, Cost Accounting, Accounting Systems, Advanced Accounting Topics, Auditing.

Student advisement and mentoring, student grade maintenance and attendance, department strategic planning, served on Financial Planning faculty committee.

New Mexico Highlands University, Las Vegas, NM August 2011 – August 2012

Graduate Assistant for School of Business Administration

Teaching assistant for Professor Mary Romero in Intermediate Accounting and Principles of Financial and Managerial Accounting courses, preparation of course materials for professors, accounting tutor, general undergraduate assistance.

#### II. Educational Background:

New Mexico Highlands University, Las Vegas, NM

Master of Business Administration, Concentration in Finance,

December 2012 GPA: 3.93/4.0

New Mexico Highlands University, Las Vegas, NM

Bachelor of Business Administration, Concentration in Accounting, May

2011, cum laude Phi Kappa Phi Honor Society

III. Prior Experience not in Education:

Accountant II, REDW, LLC Albuquerque, NM August 2012 – January 2015

Performed audits of governmental and private non-profit entities; performed reviews of public entities; provided business consulting and general accounting services; provided supervision, assistance and feedback to staff.

Tax Associate II, H & R Block Las Vegas, NM January 2011 – April 2012 (Seasonal)

Prepared individual tax returns; provided advisement to clients.

IV. Professional Growth Activities:

I keep current in the accounting field by completing 40 hours of continuing professional education courses per year as required by the New Mexico Certified Public Accountancy Board.

NMSCPA Board Member (August 2018-present)

V. Certifications:

Certified Public Accountant, October 23, 2013. Certificate #6807 (Active)