UNITED STATES ATTORNEY’S OFFICE  
DISTRICT OF NEW MEXICO  
STUDENT INTERN VOLUNTEER OPPORTUNITIES  

The Office of the United States Attorney for the District of New Mexico is charged with the primary responsibility for prosecuting all federal crimes from acts of terrorism to public corruption, whitecollar crime, organized crime and gang activities, internet-related crimes, and many other criminal acts. Through its Civil Division, the Office is charged with defending agencies of the United States, enforcing regulatory agencies’ authority, and recovering funds from violators of U.S. criminal, regulatory, and civil laws. Within the Civil Division, the Affirmative Civil Enforcement (ACE) Unit handles a large number and wide variety of affirmative cases, including those pursued under the qui tam (whistleblower) provisions of the Federal False Claims Act. Healthcare fraud, procurement fraud, public land violations, recovery and repatriation of cultural assets, civil asset seizures, and cost recovery for cleanup of environmental damage to federal lands are among the types of cases the ACE Unit pursues.

The ACE Unit for the District of New Mexico is looking for two students interested in a dynamic internship providing invaluable experience and exposure to a wide variety of government agencies, corporate industries, law enforcement operations, forensic auditing and the practice of law in the federal court system.

Although not required, ideal candidates are those with an interest in pursuing careers in the fields of accounting, finance, fraud detection/investigation, federal law enforcement or the practice of law.

**Internship Location(s):**  
ACE Unit - Albuquerque, NM

**Internship Timeframe:**  
Preferably 8 – 16 hours a week for two semesters

**Qualifications:** Must be a U.S. citizen and will be subject to a background investigation due to the sensitive nature of the work performed by the office. The Department of Justice Student Volunteer Service Agreement (http://www.justice.gov/jmd/ps/volagreementrev.pdf) must be completed for all student volunteers and signed by the student, school official, and U.S. Attorney’s Office designee. Students must be (1) currently enrolled at the University of New Mexico (UNM) Anderson School of Management (ASM) and (2) interviewed by the UNM ASM Internship Coordinator, Professor Rich Brody who may be contacted at brody@mgt.unm.edu.

Candidates may also be asked to disclose other employment/activities to allow potential conflicts to be evaluated. *(Please note the student(s) selected for the ACE Internship cannot work on any federal, state or local criminal or habeas corpus matter. If a candidate suspects he or she may be subject to this restriction, sufficient additional information will be required to ensure compliance with this requirement.)*
Application Material
Cover letter, resume, current official transcript, letter of recommendation from a UNM ASM faculty member, date when available to start, and telephone number(s) where student can be reached in the day and evening.

Application Deadline:
April 1, 2012 for the Fall 2012/Spring 2013 semesters

Salary: Volunteer (without compensation) or work-study credit.

Assignments: Anticipated assignments may include assisting with all facets of case investigation and preparation, such as: conducting research about pertinent facts or parties; reviewing and analyzing documents obtained or produced during investigations/litigation; preparing and maintaining reports, summaries and workpapers as necessary; meeting with representatives from federal law enforcement and other government agencies; participating in witness interviews; assembling exhibits for hearings or depositions; and providing general and/or clerical support to the ACE Unit. The student(s) will also be required to complete an academic deliverable to be determined by the UNM ASM internship coordinator, Professor Brody.

Application Materials should be submitted to:
   Human Resources Office
   US Attorney’s Office
   District of New Mexico
   201 Third Street, N.W.
   Suite 900
   Albuquerque, NM 87102

   ATTN: Audrey Sullivan, Human Resources
   Telephone: (505) 224-1510
   Fax: (505) 346-7279

To learn more about the US Attorney’s Office for the District of New Mexico, please visit our website at http://www.justice.gov/usao/nm/index.html.