2017 – 2018 New Mexico Ethics in Business Awards

STUDENT CONFIDENTIALITY AND ETHICAL PRACTICES AGREEMENT

Nominee: _______________________________________________________

IN CONSIDERATION of being a student researcher for the 2018 Samaritan Counseling Center’s New Mexico Ethics in Business Awards (NMEIB), I agree as follows:

CONFIDENTIALITY: I understand that the integrity of the NMEIB depends on a highly professional process. In the course of researching nominees for this important award, I understand that sensitive, confidential or proprietary information may be revealed, and that the protection of this information from inappropriate disclosure is very important.

I therefore agree that: I will treat in absolute confidence all information of a sensitive, confidential or proprietary nature that I might receive from any business, organization or person during this project. This includes my obligation to refuse any requests for a copy of our team’s final report, or any part thereof, which request may come from the nominee, nominator or any other person or entity. The report and information within it will only be shared with other teammates who are researching the same nominee, the NMEIB faculty sponsor, possibly Anderson School writing tutors or GAs, and ultimately the NMEIB Selection Committee.

CONFLICTS OF INTEREST: I also understand that avoiding conflicts of interest, and even the appearance of such conflicts, is vital to the integrity of the NMEIB process.

I therefore agree: To promptly identify and disclose to the instructor any business or personal relationship with our team’s nominee, nominator, or any other person or entity I encounter during the review process which might cause a reasonable person to believe that a conflict of interest, or potential conflict of interest, might exist. Such disclosure will allow the instructor to review the situation with me and determine any appropriate steps to deal with the conflict.

I also agree to not solicit or accept offers of employment, contract work, or any items of value from the nominator or nominee (individual, organization or the organization’s representatives) during the period beginning with the assignment of nominees in our fall 2016 MGMT 308 class and ending March 30, 2018 (which is approximately three months following the submission of final reports to the NMEIB Selection Committee).

This agreement is effective on the date signed below.

____________________________________  __________________________
Signature  Date

Printed Name: ___________________________  MGMT 308 Section # ________

These signed forms will be held in the NMEIB files in Professor Sarah Smith’s office at the University of New Mexico - Anderson School of Management. If you have any questions, please contact Professor Smith at (505) 366-8830 or sdsmith05@unm.edu. Thank you.